

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK BOARD

**Tuesday, 20th February, 2018, 7.30 pm - The Londesborough Room,  
Alexandra Palace Way, Wood Green, London N22**

**Members:** Councillors Joanna Christophides (Chair), Ann Waters (Vice-Chair), Bob Hare, Jennifer Mann, Anne Stennett and Charles Wright

**Co-optees/Non Voting Members:** Nigel Willmott (Friends of the Alexandra Palace Theatre) (Non-voting), Val Paley (Palace View Residents' Association) (Non-voting) and Duncan Neill (Muswell Hill and Fortis Green Association) (Non-voting).

**Observer:** Jason Beazley (Three Avenues Residents Association (TARA),

Quorum: 3

### HOUSEKEEPING

#### 1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

#### 2. APOLOGIES FOR ABSENCE

#### 3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 16 & 32 below).

#### **4. DECLARATIONS OF INTERESTS**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

#### **5. QUESTIONS, DEPUTATIONS OR PETITIONS**

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

#### **STANDING ITEMS**

##### **6. MINUTES (PAGES 1 - 6)**

- i. To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 2 November 2017 as an accurate record of the proceedings.

##### **7. CHIEF EXECUTIVE OFFICER'S REPORT (PAGES 7 - 14)**

#### **ITEMS FOR APPROVAL**

##### **8. 2018/19 BUDGET OVERVIEW (PAGES 15 - 20)**

#### **ITEMS FOR INFORMATION**

##### **9. TRUST'S FINANCIAL RESULTS (PAGES 21 - 30)**

10. **ARTS FESTIVAL CONTENT PRESENTATION**
11. **FUNDRAISING UPDATE (PAGES 31 - 34)**

#### **POLICIES FOR REVIEW**

12. **HEALTH AND SAFETY POLICY (PAGES 35 - 38)**
13. **COMPLAINTS POLICY (PAGES 39 - 50)**
14. **CONFLICTS OF INTEREST POLICY (PAGES 51 - 62)**
15. **POLICIES REVIEW REGISTER (PAGES 63 - 64)**
16. **NEW ITEMS OF URGENT BUSINESS**

To consider any items admitted at item 2 above.

17. **EXCLUSION OF THE PUBLIC AND PRESS**

Items 18 onwards are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972 (as amended); Paragraph 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).

#### **EXEMPT ITEMS FOR APPROVAL**

18. **GOVERNANCE (PAGES 65 - 90)**
19. **STRATEGIC RISK REGISTER (PAGES 91 - 104)**

#### **EXEMPT ITEMS FOR INFORMATION**

20. **PROCUREMENT POLICY (PAGES 105 - 110)**

#### **EXEMPT REPORTS FOR INFORMATION**

21. **LEARNING AND PARTICIPATION ZONE CONTRACT AWARD (PAGES 111 - 130)**
22. **EXEMPT 2017/18 BUSINESS PLAN PROGRESS REPORT Q3 (PAGES 131 - 140)**
23. **PAY REVIEW**

Verbal update.

**24. PENSIONS**

Verbal update.

**25. STRATEGIC VISION**

Verbal update.

**26. DRAFT FRAC MINUTES - 1ST FEB 2018 (PAGES 141 - 148)**

**27. DRAFT APTL MINUTES - 23RD OCT 2017 & 1ST FEB 2018 (PAGES 149 - 154)**

**28. EAST WING RESTORATION PROJECT PROGRAMME BOARD (PAGES 155 - 188)**

**29. BOARD WORK PROGRAMME (PAGES 189 - 190)**

**30. BOARD DECISIONS TRACKER (PAGES 191 - 194)**

**31. MINUTES (PAGES 195 - 204)**

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 2<sup>nd</sup> November 2017 as an accurate record of the proceedings

**32. NEW ITEMS OF EXEMPT URGENT BUSINESS**

To consider any items admitted at 2 above.

**33. AOB**

**34. FUTURE MEETINGS**

15<sup>th</sup> March 2018 (extraordinary meeting – TBC).  
26<sup>th</sup> March 2018.

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Monday, 12 February 2018